



QUALITY POLICY

Lyreco is committed to support our customers in creating a great sustainable workplaces allowing people focussing on what matters most. We offer a comprehensive range of products and services to enable customers to get everything they need for their workplace.

As a supplier of workplace solutions (office supplies & technologies products, well-being at work products and safety related products) Lyreco will only obtain its extensive range of products from world's and local leading suppliers. We work closely with our suppliers to ensure the quality of materials and products, fostering strong and mutually beneficial relationships.

Lyreco commits to comply with all relevant legal and regulatory requirements. Our guiding principles are aligned with company values of

- Passion, Excellence, Agility and Respect.
- Making the customer the focus of everything we do.
- Pursuit of excellence striving for perfection in all our activities.
- Believing in trust, respect and ethical behaviour.
- Engaging in continuous improvement of our quality management system and our services through the setting and reviewing of objectives and targets.
- Adapting, innovating and moving faster as a team to market changes in order to deliver a first-class service.

Our commitment to quality is integral to our business strategy thus adherence to this policy is the responsibility of the Senior Management Team of Lyreco. The policy is reviewed annually for appropriateness and approved by the Managing Director.

A handwritten signature in black ink, appearing to read "M Milward", is written over a horizontal line.

Michael Milward
Managing Director

Reviewed May 2025

